



**Action Sheet – Henbury, Brentry and Southmead NP – 14<sup>th</sup> July 2015**

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
7.2	Neighbourhood Partnership AGM Annual Business report	Terms of Reference and Financial Operating Framework: No amendments had been made from the previous year. To be reviewed by the NP in 2015/16 and could be accessed via the website.	KH	Governance work put into DRAFT NP Plan Schedule Sept – March 2016 – on agenda for NP adoption
7.5	Meeting schedule 2015-16:	Members requested an amendment to the Henbury/Brentry NF on 9th September due to a conflict. KH would confirm the meeting venues for the rest of the year following the meeting.	KH	- H/B 9 <sup>th</sup> Sept NF meeting changed to 16 <sup>th</sup> Sept <b>NP dates &amp; venues:</b> <b>Tuesday 14th July 2015:</b> North Bristol Community Links Hub (Lanercost Centre) <b>Tuesday 22nd September 2015:</b> Blaise Primary School <b>Tuesday 8th December 2015:</b> New Brunswick URC <b>Tuesday 29th March 2016:</b> Henbury School Hall
7.6	Financial Statement	The Members agreed, for the Chair to send a letter to Highways, to ask for confirmation of the transport budget with details of any under or overspend	Cllr Massey	TBC
7.6	Doncaster Road	Mr Rose requested a follow up on Doncaster Road works	KH	Mr Rose invited to Doncaster Road scheme public meeting on 26 <sup>th</sup> August. Has been sent the Consultation Report (attached to NP Plan update, App 2 in NP papers)

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7.6	Neighbourhood Forums	Concern over location of Southmead NFs – Keith amend and circulate new locations and dates	KH	Southmead locations changed – only date change is to Henbury/Brentry Forum, from 9 <sup>th</sup> to 16 <sup>th</sup> Sept.
7.6	Name of the Neighbourhood Partnership	Majority in favour of the name change to 'Henbury, Brentry and Southmead Neighbourhood Partnership'		New NP Plan leaflet reflects amended name; KH changing name on BCC website pages
8e	NP Business Report	Community Fund to be reduced to £5,000 (inclusive of £2,880 spend on hanging baskets)	KH	Completed – see NP Business Report, reflecting new Community Environment Fund allocation
8i	NP Business Report	Request that NO confirm when CIL monies are due from Brentry Lane development circa £100k	KH	Projection of forthcoming S106 (not CIL) monies due to come from Brentry Lane development included in NP Business Report on meeting agenda.
9	Southmead Hospital Update: Resolved ii.	That Simon Wood return to update on developments later in the year	KH	Request that NP agree when they would want the revisit to happen - KH
10	Henbury Loop Update	That the Chair write to the Strategic Director for Place to express concerns over the lack of Transport Officer attendance	Cllr Massey	TBC
		That the Neighbourhood Partnership writes to Joint Transport Board of the Local Enterprise Partnership (LEP) to express concern over the information provided in the Halcrow/ Network Rail report.	Cllr Massey	TBC
11e	Neighbourhood Partnership Plan Update	Henbury leaflet circulated for comments. Images used need to be changed to be more representative of Henbury	KH	Should read 'NP leaflet circulated'. Images have been updated and represent Henbury/Brentry and Southmead equally. Finished leaflet will be tabled at the NP meeting